



Inhouse Customer Service

09-254455544

Furniture User Manual Book

**Thank you for the purchase of your furniture from Inhouse Furniture Group.
Our furniture is supposed to last and thus it is important to know a few things
about the care and maintenance of furniture products.**



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Thank you for the purchase of your furniture from Inhouse Furniture Group. Our furniture is supposed to last and thus it is important to know a few things about the care and maintenance of furniture products.

If you need any assistance, please feel free to contact us.
Inhouse Customer Service Team – 09 254455544

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Furniture

Do & Don't for Furniture

*(*The following factors can cause Furniture discoloration, twisting, and bending.)*

1. Do not place furniture where the sunlight is directly in contact. The constant exposure to the sun's powerful ultraviolet (UV) rays will cause your furniture to fade over time.
2. Avoid exposing the furniture to heat outlets and air conditioners.
3. Do not place hot objects on any furniture surface. Always use a hot plate or heat-resistant pads when placing a hot pot or dishes on the furniture.

Furniture [Placement]

1. Avoid exposing your furniture to strong sunlight, heat outlet, air conditioning, or dampness.
2. To move furniture, always lift it. Do not drag or push it.
3. Extreme temperature and humidity changes can cause cracking or splitting
4. Avoid exposure to rain, it can cause bacteria and mold.
5. Use mat or pad when placing furniture to avoid unwanted scratches.

Furniture [Usage]

1. Do not sit or stand on the shelves of furniture, it may cause fall and get hurt.
2. Avoid sitting on drawers or handles, pulling drawers or doors hard, and opening all doors and drawers that can cause unbalanced weight due to a load of objects in drawers and may cause fall.
3. Pulling drawers hard can cause drawer ray damage.

4. Ensure that adjustable shelves are stable before use.
5. At least 2 persons are needed to move furniture from one place to another.
6. Do not place hot objects or wet objects on any furniture surface.
7. Placing objects such as lamps and decorative items directly on wood can result in unwanted scratches and discoloration. Place felt pads under these objects and rotate their position from time to time.
8. Be careful glass doors or glass used furniture.
9. Do not place heavy objects on furniture and be aware of kids climbing or sitting on the surface.
10. Not to move furniture position, we use silicon to stable. Do not clean or during 24 hours from silicon filling.
11. Use dry cloth free of dirt and grit for cleaning. Excess water may cause the metal to rust more easily. Dirt and grit may scratch the metal topcoat and cause the metal to rust more easily too. Keep away from harsh elements such as rain.

Cleaning Tips

***For Chipboards**

Use a clean cloth made of soft, lint-free cotton. Moisten the cloth with just enough water to make the dust adhere to it. The cloth should not be so damp that it wets the wood. Always wipe in the direction of the wood grain.

***For Plastic / Metal**

Use dry cloth free of dirt and grit for cleaning. Excess water may cause the metal to rust more easily. Dirt and grit may scratch the metal topcoat and cause the metal to rust more easily too. Keep away from harsh elements such as rain.

Countertop Use & Maintenance

1. Avoid Heat: Do not put pots and pans on the counter, use a trivet.
2. Avoid cutting meat and vegetables without a cutting board.
3. To prevent artificial stone stains. For daily cleaning, use warm soapy water or ammonia-based cleaners. To sanitize, wipe the surface with diluted bleach (1 tablespoon of bleach to 3 cups of water).
4. Solid surface can be scratched, but it's fixable. Remove fine scratches or stubborn stains by applying a mild liquid abrasive such as soft scrub, rub with damp sponge or cloth in small circular motions. Rinse thoroughly and dry completely. Repeat with more pressure if scratches remain. For cuts, wash the area with hot soapy water and dry it. Rub the scratch with fine-grit sandpaper, then buff with a scouring pad in a circular motion. If the countertop has a glossy finish or a deep cut, it's best to call in a professional.

(*Warranty does not cover damages caused by natural disasters and by man, service charges must be paid. Changing Solid surface can be a little different in color compared to the old one.)

Office Chair

[Placement]

1. Avoid exposing your furniture to strong sunlight, heat outlet, or dampness. Prolonged exposure to direct sunlight can fade the finish of your furniture and can cause bending.
2. Dampness can cause bacteria and mold.
3. Keep chairs stable position on the flat surface. An unstable position can cause chair bending.

[Usage]

1. Avoid standing or jumping on the chair, which can cause slip and get hurt.
2. When moving a chair, be careful and move with two hands.
3. Avoid sitting on armed rest and back, which can cause slipping.
4. Do not sit on one side. Unbalance weight can cause slipping.
5. Be aware of kid playing with office chairs.
6. If there is anything to repair, contact experts, do not repair by yourself.

*For Swivel chairs

1. Be aware kids playing swivel chair, hand can stuck in swivel.
2. Be aware of moving swivels while sitting.
3. Avoid sitting on armed rest.
4. Be aware of cigarettes.

Check & Maintenance

1. Make regular maintenance and clean your office chair. Check screws regularly.

Clean and Maintenance

*For leather

1. Use dry cloth free of dirt and grit for cleaning. Use leather polish once in 2 years.
2. Dampen a soft cloth and wipe over the leather to remove all dust, dirt, and grime buildup. Ensure the cloth is not dripping wet. Dry the leather thoroughly with a new dry soft cloth.
3. Avoid using hair spray and shoeshine polish.
4. Avoid placing plastic on a leather long time.

Bed Frame

[Placement]

1. Dampness can cause bacteria and mold. Place a bedframe at least 10 cm from the wall.
2. Avoid exposing your furniture to strong sunlight, heat outlet, air conditioner, or dampness. Prolonged exposure to direct sunlight can fade the finish of your furniture and can cause bending.
3. Place on the flat floor or can cause bending.
4. Use mat or pad when placing bedframe on the floor to avoid unwanted scratched or damage.
5. If the floor is not at a level, check that needs to place in another place.

[Usage]

1. Do not jump on the bed, it may cause fall and get hurt.
2. Do not place heavy objects on the bed.
3. Be aware of folding bed not to stuck hand.
4. Avoid sitting on drawers or handles, pulling drawers or doors hard, and opening all doors and drawers that can cause unbalanced weight due to a load of objects in drawers and may cause fall.
5. Be aware of wiring while placing bed.
6. Avoid using an electronic pot beside the bed.
7. While moving the bed from one place to another, firstly dismantle and re-install.
8. Avoid using overweight on the bed.

[Clean & Maintenance]

1. Check bed frame screw regularly.
2. If there is an insect, use insecticide to remove it.
3. Use dry cloth free of dirt and grit for cleaning. Dampen a soft cloth and wipe to remove all dust, dirt, and grime buildup. Ensure the cloth is not dripping wet.
4. To prevent mold and bacteria, dry thoroughly with a new dry soft cloth.

Mattress

[Placement]

1. Room temperature difference and dampness can cause bacteria and mold. Place a bed at least 10cm apart from the wall.
2. Avoid exposing your furniture to strong sunlight, heat outlet, air conditioner, or dampness. Prolonged exposure to direct sunlight can fade the finish of your furniture and can cause bending.
3. Place on the flat floor and check level.
4. Clean regularly.

[Usage]

1. Do not jump on Mattress it may cause damaged spring.

2. Do not place heavy objects on the bed.
3. Be aware of folding bed not to stuck hand.
4. Be aware of wiring while placing bed.
5. At least 2 people needed to move or reposition the mattress.
6. Avoid using overweight on the bed.
7. To prevent mold and bacteria, follow the placement instructions and make maintenance regularly.
8. After years, dampness in the mattress can be caused and need to vacuum and dry in the sunlight.
9. Use the mattress with a proper base.

[Clean and Maintenance]

1. Routinely cleaning your bedding, rotating the mattress, and removing dust and dirt will typically extend its lifespan.
2. After years, dampness in the mattress can be caused and need to vacuum and dry in the sunlight.
3. Clean, remove and wash all bedding, including sheets, pillowcases, and blankets. If the mattress has a removable cover, you may be able to wash this too.

Sofa

[Placement]

1. Avoid exposing your furniture to strong sunlight, heat outlet, air conditioner, or dampness. Prolonged exposure to direct sunlight can fade the finish of your furniture.
2. Room temperature difference and dampness can cause bacteria and mold. Place a bed at least 10cm apart from the wall.
3. Place on the flat floor and check level. Use mat or pad when placing furniture to avoid unwanted scratches.

[Usage]

1. Do not jump on the sofa, can fall and get hurt.
2. When moving or repositioning, at least 2 people should move.
3. Avoid sitting on armrest and back, which can cause fallen and get hurt.
4. Be aware of sharpening objects not to damage the sofa.
5. Be aware that pets not to scratch sofa and not to waste on the sofa.
6. For Fabric, should use sofa cover not to be dirty.

After Delivered

1. Check that all items are included during delivery. Check for damage or inconvenience. If there is any inconvenience, please contact within 24 hours. After 24 hours, service charges may be paid.
2. After delivery, If you need any instruction or questions about product, you can directly contact to Inhouse showroom that you purchased.

3. For moving, repositioning, or reinstallation, service charges may be paid.

Warranty Uncover Reasons

1. The warranty does not cover damages caused by natural disasters.
2. The warranty does not cover damages caused by man or pet.
3. The warranty does not cover damages caused by inappropriate placements.
4. The warranty does not cover damages caused from installing or repairing by self.

To Prevent Mold

1. Good Ventilation – Dampness and the room temperature difference can cause mold and bacteria. Make room in good ventilation and place furniture at least 10cm apart from the wall.
2. Prevent Dampness – Take care of dampness and keep away from harsh elements such as rain.
3. Circulate the air – Air movement is excellent at removing moisture.